



The HUB Child & Family Centre
Internal/External Job Posting for
Cook (Part Time)
The HUB Child Care Centre - Massassaga-Rednersville

Position Summary

The HUB Child & Family Centre (The HUB) has served the children and families of Prince Edward County for over 30 years. We are dedicated to providing quality licensed child care and early learning. We do this through a number of programs and services that focus on children infant to 13 years old and their families. The HUB Child Care Centre Massassaga-Rednersville provides licensed child care for infant, toddler and preschool age children.

Reporting to and working with the Manager, the Cook will be responsible for the safe and efficient planning of lunch and snack menus in accordance with Canada's Food Guide, the ordering and purchasing of groceries to implement menus, and the daily preparation and cooking for the children attending program. You may be required to supervise children during staff lunch times.

Hours of Work: 8:00 a.m. to 1:00 p.m., Monday through Friday

Wage: To be determined, based on educational background and experience

The HUB has an excellent benefits package and RRSP group plan for eligible employees working part-time or full-time hours continuously for a 3-month period.

Requirements

- College level certificate or diploma in a related field an asset
- Experience in a child care setting an asset
- Knowledge of Canada's Food Guide, special dietary restrictions, food allergies and label reading
- Experience with menu planning and purchasing
- Current Food Handler Course
- Clear Vulnerable Sector Check
- Up-to-date First Aid/CPR-C Certification
- Up-to-date immunizations
- Valid driver's licensed and own transportation
- An advocate for diversity, equity, and inclusion
- Must be reliable, flexible, and effectively work in a team environment

Submit resume with cover letter to kimh@thehubcentre.ca.

Deadline for submission Friday, May 20, 2022.

